**GUIDELINES FOR OBTAINING A TEMPORARY PT/ OT/ SLP LICENSE IN JAMAICA**

**\*\*Please read these directions very carefully. Mistakes are often made.\*\***

Email Beth (bwolfy20@gmail.com) if you have any questions before mailing.

All documents can be found in the Google Drive folder that was shared.

Applications MUST be sent in at least three (3) months before arrival

1) Notarized copy of PT/OT/SLP license

2) Notarized passport-size photograph

**(Do not make a copy of your passport picture. Please get an actual photo made at a pharmacy and send the original photo, not a copy. Attach photo to piece of paper and notarize paper, not photo itself.)**

3) Notarized copy of diploma/degree or other certificates of competence/achievements

4) Two (2) reference letters, one (1) of which must be from a member of the applicant’s profession who is in a supervisory position at their place of employment

5) Completed Form G

6) Completed Work Exemption Form

**(Check EXEMPTION on the top of form. Only fill out #s 1-14 & #29, put N/A for #9)**

7) Completed Short Term Volunteer Form

**\*\*Note: There are two documents (license & diploma) and the passport photo that must be notarized.\*\***

8) FOR U Project Application form

**Important: Please do not send paperwork until you have confirmed the shipping address with Beth or Brooke. Paperwork may need to be sent directly to Jamaica or to a US address depending on time of year.**